

**ST. CATHERINE PARISH  
HALL RENTAL CHARGES**

*Effective January 2009*

**RENTAL RATES**

	<b>Parish Member Rental</b>	<b>Non-Member Rental</b>
<b>Large Event</b> More than 100 guests and 3 hours or more in duration	<b>\$600.00</b> (includes deposit)	<b>\$1,150.00</b> (includes deposit)
Deposit—refundable if all conditions of Hall rental have been met.	\$100.00	\$350

<b>Small Event</b> Less than 100 guests and less than 3 hours in duration	<b>\$200.00</b> (includes deposit)	<b>\$350.00</b> (includes deposit)
Deposit—refundable if all conditions of Hall rental have been met.	\$100.00	\$100.00

Funeral Luncheon Rental	<b>No Charge</b> ( <i>donations accepted</i> )	<b>Not Available</b>
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*Half of the Rental Fee is due at the time of reservation.*

*Any additional expenses or damages above the deposit will be the responsibility of the renter.*

**ADDITIONAL OPTIONS**

	<b>Parish Member Rental</b>	<b>Non-Member Rental</b>
Set-up and take down fee	<b>\$100.00</b>	<b>Included no option</b>
Sound System Use fee	<b>\$300.00</b> (refunded if no damage)	Not available

- Hall rental reservations must be made with the St. Catherine Parish Office at (231) 853-6222.
- The Parish Office will contact the Men's Club to provide rental date and contact information upon receipt of the reservation.
- Men's Club will provide the necessary set-up and clean-up for the rental party.
- Men's Club will provide and review a written copy of Hall rental conditions and issue the key.
- Men's Club will notify the Parish Office concerning deposit/refund status by the end of the second business day following the event rental.

**EQUIPMENT RENTAL**

- Request must be made with the Parish Office with items needed and the date to be taken and returned.
- This is only available on a first come first serve basis.
- Men's Club member will meet Renter at the Hall to sign items Out and In.
- Renter will be responsible for any equipment returned damaged or dirty.