

## **ST CATHERINE'S CHURCH**

### **RULES AND REGULATIONS FOR HALL RENTAL – SMALL PARTIES**

- 1) Set up and take down your own tables & chairs.
- 2) Clean kitchen up – do your dishes, clean countertops and work areas.
- 3) Dust mop kitchen and hall floors
- 4) Check bathrooms. Flush toilets, if needed. Turn off bathroom lights.
- 5) Remove your trash.
- 6) Turn off lights in hall.
- 7) Lock door and return key to rectory closet.

\_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)